

Town of Lyme
Board of Selectmen
Minutes for April 23, 2009

1. At 8:00 am Simon opened the meeting. The following attended all or part of the meeting: Simon Carr (chair), Dick Jones (member), Charles Ragan (member), Dina Cutting (administrative assistant), Pauline Field (police chief) and David Robbins (planning and zoning administrator).
2. David came in to discuss several issues:
 - a. A “new” driveway was built serving map 409 lot 99 without a building permit and may or may have been granted a driveway permit. The driveway crosses agricultural soils, is approximately 1,400 feet long without a passing area and is on land that has not been withdrawn from current use. After discussing the issues, it was agreed that Town Consul should be contacted on how to proceed and then resolution of the issues with the landowner should be attempted before proceeding with a formal “notice of violation”.
 - b. Several stale checks have been found for building permits either issued or still pending due to required state permits. It was agreed that the P&Z Administrator should contact the applicable parties and request new checks. (Note: To avoid this issue, the policy has recently been changed to collect building permit fees at the time of issuing the permit rather than at the time of application.)
 - c. Inaccuracies between the depiction of buildings on the tax maps and aerial photographs were discussed. It was agreed that the P&Z Administrator would discuss these with the tax map contractor.
 - d. The Board authorized the P&Z Administrator to waive the building permit fee for demolition of structures destroyed by an “act of god”.
3. The following administrative matters were discussed and actions taken:
 - a. The minutes of April 16th were approved as submitted.
 - b. The manifest was reviewed and signed.
 - c. A 2007 boundary line adjustment resulted in 1.16 acres no longer qualifying for current use without being withdrawn from current use or a land use change tax being assessed. The current use withdrawal of the acreage on map 407 lot 139 was approved, however the DRA has advised that the Town has been estopped from assessing a land use tax on this withdrawal.
 - d. The tax exempt property list was reviewed and approved.
 - e. The annual maintenance contract with Lyndonville Office Equipment for \$295 for the Town Clerk’s copier was signed.

- f. Kathleen Henriques's resignation from the Recreation Commission was accepted with regret.
 - g. David McManus's resignation from the Energy Committee was accepted.
 - h. Simon briefly reviewed the progress on the new Town Offices. The police department is scheduled to move into their new spaces next week.
 - i. The Board authorized Simon to sign on behalf of the Board the agreement with the Upper Valley Lake Sunapee Regional Planning Commission for the household hazardous waste days,
 - j. The revision to the "Gift and Grant Policy" was reviewed and approved.
 - k. A complaint about dumping trash was discussed. It was agreed to have the Health Officer investigate to determine if it posed a public health hazard and complied with DES regulations.
4. The meeting adjourned at 8:52.

R. G. Jones
recorder